Claphmont

CIP Contract Review

Approach Note

Claphmont Decision Intelligence Platform

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Key Challenges Regarding Contract Review

- Manual and inconsistent review of contracts across reviewers
- Limited visibility into the risks contained in contract documents
- Difficulty in evidencing how a contract decision was reached
- No clear ownership of the approval of the review outcome
- Review effort spent on searching for clauses rather than assessing them
- Absence of a consistent record of who reviewed and approved a contract

23%

Reduction in time per deal review through Microsoft's own deal document inspection tool

About 6,500 hours saved annually. Document review accounts for over 50% of deal review time.

Source: Microsoft Frontier Finance Innovation Story, "Deal document inspection"

Microsoft's own result with its own tool. Not a CIP result.

CIP Solution Overview

CIP helps you to turn contract documents into decision-ready intelligence by standardising the review process and linking each finding to its source.

SaaS-based application to help execute:

- End-to-end contract review, from submission through analysis and review to approval and reporting
- Traceable findings, each linked to the exact clause and page
- Approval by a designated reviewer, with segregation between submitter and approver
- Decision-ready reports in PDF, Word and PowerPoint

Tech Arch

- Built on Microsoft Azure
- Powered by Azure AI

Traceable Findings

Designated Reviewer Approval

Decision-Ready Reports

Governed Review Workflow

From Contract to Decision

INPUT

Contracts

- Contracts submitted for review

CIP REVIEW

Analysis, review and approval

- Analysis of risks and key terms, each linked to its clause and page
- Review by a designated reviewer
- Approval, with the submitter unable to approve their own review

OUTPUT

Decision-ready reports

- Executive summaries and reports
- PDF, Word and PowerPoint

Governance and Traceability throughout

Visibility of who reviewed and approved each result, and accountability retained with a named person.

CIP AT A GLANCE

7 days
free trial

3
report formats: PDF, Word, PowerPoint

100 pages
maximum per paid contract

4
paid plans

Key Features

01 Contract Submission and Analysis

- Submission of contracts for review
- Extraction of text and key terms
- Identification of risks, opportunities and key decision drivers

02 Traceability to the Source

- Linking of each finding to the exact clause and page
- Quotation of the source text for checking by the reviewer

03 Review and Approval Workflow

- Approval of each result by a designated reviewer
- Segregation of duties: the submitter cannot approve their own review
- Reviewer decision and comment captured at the approval step

04 Executive Reporting

- Executive summaries and reports
- Output in PDF, Word and PowerPoint

05 Governance and Accountability

- Visibility of who reviewed and approved each result
- Support for structured and governed decision-making

Not Included Yet

Obligation tracking, renewal dates and alerts. Contract review is available today. Other use cases are built and adapted with you before use.

Traceability to the Source

Linking of each finding to the exact clause and page it comes from.

CHALLENGES SOLVED

- Findings that cannot be checked against the source
- Risks passed between teams without the clause they came from
- Review effort spent searching for the passage behind a risk

KEY BENEFITS

- Verification of any finding against the clause and page
- Sharing of findings with Legal or Finance, with the source attached
- Review effort focused on assessing risks, not searching
- Retention of the source alongside the decision

HIGH RISK

Clause 12.3, page 4

Liability cap too low

> *"The Supplier's total liability under this Agreement is limited to £1,000."*

WHY IT MATTERS

The cap is far below the value of the contract.

SUGGESTED ACTION

Ask for a cap linked to the contract value.

WHO SHOULD CHECK

Legal and Finance.

Illustrative layout with a fictional contract. Not a CIP result.

Reviewer Approval

Approval of each result by a designated reviewer. CIP supports decision-making; it does not make decisions.

CHALLENGES SOLVED

- Review outcomes without a clear owner
- Submitters approving their own work
- Absence of a record of who decided what

KEY BENEFITS

- Approval of each result by a named reviewer
- Segregation of duties between submitter and approver
- Approval before the report is final
- Reports in PDF, Word and PowerPoint for the decision meeting

A person decides

REVIEWER
A named person

DECISION
Approved or not approved

COMMENT
Recorded with the decision

SUBMITTED BY
Cannot approve their own review

Illustrative layout. Not a CIP result.

Benefits for Key Stakeholders

Contract review is a cross-functional activity. Typical challenges are set out below, which can be leveraged to initiate conversations.

	TYPICAL CHALLENGE	BENEFIT OF CIP
Head of Procurement	Inconsistent review of supplier terms	Consistent review of every contract, with each finding linked to its clause and page
General Counsel	Skilled resource absorbed by routine first-pass review	Findings flagged with clause and page, so Legal starts from the risk
Commercial Director	Delays in deals awaiting contract review	First analysis prepared for the reviewer to check and decide
Finance Director	Limited visibility into terms carrying financial exposure	Risk findings carrying clause and page, for Finance to check the terms behind them
Compliance Officer	No evidence of how a decision was reached	A named reviewer approves each result, giving the decision an owner

Getting Started

1. **Start the free 7-day trial**
   Use the form at claphmont.com/contact or email info@claphmont.com.

2. **Submit a contract for review**
   The contract is analysed, and risks are flagged.

3. **Review the findings**
   Each finding is linked to its clause and page.

4. **A named reviewer approves**
   The submitter cannot approve their own review.

5. **Receive the report**
   In PDF, Word or PowerPoint, ready for the decision meeting.

Continue on a paid plan when you are ready, from £395 per month. Plans and pricing are on page 13.

Frequently Asked Questions

Who is accountable for the outcome of a review?

A designated reviewer approves each result. CIP supports decision-making; it does not make decisions.

How can the findings be verified?

Each finding is linked to the clause and page it comes from, enabling a person to check it against the source.

What is covered today?

Contract review. Obligation tracking, renewal dates and alerts are not included yet.

How can CIP be tried?

Through the free 7-day trial, for 2 users.

What are the costs?

Paid plans start at £395 per month. The page allowance for each plan is set out under Plans and Pricing.

Can CIP be adapted to an organisation's needs?

Other use cases are built and adapted with you before use, in line with your security and governance requirements.

Engagement Approach

Contract Review

Available Today

- Submission of a contract for review
- Analysis, with findings linked to clause and page
- Approval by a designated reviewer
- Reporting in PDF, Word and PowerPoint

Additional Use Cases

Built and Adapted With You

- Procurement and supplier evaluation
- Executive briefing and board paper preparation
- Governance and compliance reviews
- Adaptation to your security and governance requirements before use

Governance

Human Accountability Retained

- A named person approves the result
- The submitter cannot approve their own review
- CIP supports the review; it does not make decisions

Built on Microsoft Azure and powered by Azure AI.

Plans and Pricing

Free Trial

7 days

2 users

Essentials

£395 per month

250 pages per month

2 users

Team

£1,585 per month

1,000 pages per month

5 users

Business

£3,175 per month

5,000 pages per month

15 users

Enterprise

Priced on request

20,000 pages per month

Paid contracts of up to 100 pages each.

Pages in excess of the plan allowance can be agreed with Claphmont, or a larger plan selected.

Plans are invoiced monthly in pounds sterling. Paid plans are arranged with Claphmont directly, and the terms are agreed with you.

Contact Us

To start the free 7-day trial, please use the form at claphmont.com/contact or email info@claphmont.com. Paid plans are arranged directly with Claphmont.

Email

info@claphmont.com

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CIP supports decision-making; it does not make decisions and does not provide legal advice.

Data classification: Public. This document is for information. Plans and terms are confirmed in the agreement made with you.